## GENERAL INSTRUCTIONS FOR PARENTS

Parents are requested to keep the following in mind
1 Smart turn-out of the students is your responsibility.
i) Please see that your child trims his/her nails every Saturday/Sunday.
ii) Uniform should be complete and properly washed and ironed.
iii) Boys/Girls with short hair must get a hair-cut on the last Saturday/Sunday of the month
2 Missing lessons hamper a pupil's academic achievement so must avoid leave.
3 Children need help and guidance. Please help your child by spending some time with him/her and acquaint yourself with his/her school activities and academic progress.
4 Parents mustattend Parent-Teacher meetings.
5 Even if you find some short comings in the staff, please come and discuss it. At no time should you criticize the teachers in your child's presence.
6 Home-work diaries must be checked daily. Your co-operation will be most appreciated.
7 Meeting hours with Principal : Tuesdays and Saturdays from 12:00 noon to 1:30pm. Otherwise by appointment.
8 Fee Schedule:
First quarter: April to June (upto $20^{\text {th }}$ April)
Second quarter: July to September (upto $20^{\text {th }}$ July)
Third quarter: October to December (upto 20 Oct.)
Fourth quarter: January to March (upto $20^{\text {th }}$ Jan.)


CALENDAR 2024-25


| Month | Date | Day | Activity |
| :---: | :---: | :---: | :---: |
| March 2024 | 15th | Friday | New Session Starts (KG - IX, XII) |
|  | 16th | Saturday | Oath Taking Ceremony (School Prefects) |
|  | 18th | Monday | Nursery Students Report |
|  | 22nd | Friday | Distribution of Houses (VI) |
|  | 30th | Saturday | English Handwriting Contest (I-XII) |
| April 2024 | 5th | Friday | English Poetry Recitation (KG-V) |
|  | 6th | Saturday | Inter-House English Poetry Recitation (VI-X) |
|  | 19th \& $\}$ | Friday | Inter-House Matches (Volleyball, Handball, |
|  | 20th | Saturday | Badminton, Table-Tennis, Football \& Chess) |
|  | 22nd | Monday | Welcome Ceremony (Newly Admitted Students) |
|  | $\text { 22nd to }\}$ | Monday | Height and Weight Measurements (Ny-XII) |
|  | $\text { 25th }\}$ | Thursday |  |
|  | 26th | Friday | Inter-House Hindi Story Telling Contest (VI-X) |
|  | 27th | Saturday | Parent-Teacher Meeting |
|  | 30th | Tuesday | Punjabi Handwriting Contest (I-XII) |
| May 2024 | 4th | Saturday | Reading Contest in English (I-V) |
|  | $\left.\begin{array}{l} \text { 13th to } \\ \text { 18th } \end{array}\right\}$ | Monday | I UNIT TEST (KG -X, XII) |
|  | $\left.\begin{array}{l} \text { 20th to } \\ 25 t h \end{array}\right\}$ | Monday <br> Saturday | Medical Check-up (IX-X) |
|  | 31st | Friday | Parent - Teacher Meeting |
| June 2024 | 1st | Saturday | Summer Vacation Begins |
|  | $\left.\begin{array}{l} \text { 1st to } \\ \text { 8th } \end{array}\right\}$ | Saturday Saturday | Extra Classes for IX, X \& XII |
| July 2024 | 6th | Saturday | Teachers Report |
|  | 8th | Monday | School Re-Opens |
|  | 13th | Saturday | Inter-House Quiz Contest (VI-X) |
|  | 19th | Friday | Punjabi Poetry Contest ( Ny -II) |
|  | 20th | Saturday | Seminar (XI \& XII) |
|  | 27th | Saturday | Craft Work Contest (III-VIII) |
| August 2024 | $\left.\begin{array}{l} \text { 1st to } \\ \text { 7th } \end{array}\right\}$ | Thursday Wednesday | Shudh Gurbani Kanth Contest (III-VIII) |
|  | 10th | Saturday | Hindi Poetry Recitation (III-V) |
|  | 17th | Saturday | Rakhi Making Contest (III-V) |
|  |  |  | Inter-House Shabad Gayan Contest (VI-X) |
|  | 24th | Saturday | Parent-Teacher Meeting |


| Month | Date | Day | Activity |
| :---: | :---: | :---: | :---: |
| Sept. 2024 | $\left.\begin{array}{l} \text { 9th to } \\ \text { 20th } \\ \text { 23rd to } \\ \text { 28th } \end{array}\right\}$ | Monday <br> Friday <br> Monday <br> Saturday | Half Yearly Exams (Ny-XII) <br> No Tabacoo Week <br> Tree Plantation by Eco-Club (Monday) <br> Drawing and Painting Contest (Ny-XII) (Wednesday) Display-Board Decoration Contest (IX-XII) (Thursday) Inter-House English Declamation Contest (VI-X) (Friday) Inter-Class English Declamation Contest (XI, XII) (Saturday) |
| October 2024 | 5th <br> 11th <br> 14th <br> 19th <br> 26th <br> 29th | Saturday <br> Friday <br> Monday <br> Saturday <br> Saturday <br> Tuesday | Parent-Teacher Meeting <br> Mental Ability Test (III-V) <br> Mental Ability Test (VI-X) <br> Punjabi Story Telling Contest (I-V) <br> Inter-House Punjabi Debate (VI-X) <br> Candle and Diya Decoration Contest (IV\&V) <br> Rangoli Contest (IX to XII) |
| Nov. 2024 | $\left.\begin{array}{l}\text { 4th to } \\ 8 \text { th }\end{array}\right\}$ <br> 9th <br> 14th <br> 22nd <br> 24th | Monday <br> Friday <br> Saturday <br> Thursday <br> Friday <br> Sunday | Height \& Weight Measurements (Ny-XII) <br> Conversation (XI \& XII) <br> Parent-Teacher Meeting <br> Fancy Dress Contest (Ny \& KG) <br> Turban-Tying and Long Hair Contest (VI-XII) <br> Shahidi Divas Bhai Diala Ji \& Barsi Late Panth <br> Rattan Jathedar Gurcharan Singh Ji Tohra |
| Dec. 2024 | 2nd <br> $\left.\begin{array}{l}\text { 2nd to } \\ 9 \text { th }\end{array}\right\}$ <br> $\left.\begin{array}{l}\text { 13th \& } \\ \text { 14th }\end{array}\right\}$ <br> 21st <br> 24th <br> 25th | Monday <br> Monday <br> Monday <br> Friday <br> Saturday <br> Saturday <br> Tuesday <br> Wednesday | Registration for Nursery Begins II UNIT TEST (NY-XII) <br>  <br> Greeting Card Making Contest (III-V) <br> Poster Making Contest (VI-VIII) <br> Parent-Teacher Meeting <br> Winter Break (N.C.C. Camp) Starts |
| Jan. 2025 | $\begin{aligned} & \text { 2nd } \\ & \text { 2nd } \end{aligned}$ | Thursday Thursday | School Re-Opens <br> Pre-Board Exams (X \& XII) Starts |
| Feb. 2025 | $\left.\begin{array}{l} \text { 10th to } \\ 21 \mathrm{st} \end{array}\right\}$ | Monday <br> Friday | ANNUAL EXAMS (NY - IX \& XI) |
| March 2025 | $\begin{aligned} & \text { 1st } \\ & \text { 10th } \end{aligned}$ | Saturday Monday | Declaration of Annual Result (Ny-IX \& XI) New Session Starts |

